

**DESIGNERS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
MADISON, WISCONSIN
SEPTEMBER 23, 1999**

PRESENT: James Dorn, Clint McCullough, Dean Field, Donna Rozar, Karen Kalishek

STAFF PRESENT: Alfred Hall, Becky Fry; Deputy Secretary June Suhling was present for a portion of the meeting.

CALL TO ORDER

The meeting was called to order at 9:32 a.m. by James Dorn, Chair. A quorum of five members was present.

AGENDA

MOTION: Donna Rozar moved, seconded by Clint McCullough, to adopt the agenda as published. Motion carried unanimously.

MINUTES (4/28/99)

MOTION: Dean Field moved, seconded by Donna Rozar, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Deputy Secretary Suhling's Report

Deputy Secretary June Suhling welcomed new Section member Karen Kalishek.

Deputy Secretary Suhling informed the Section that the budget has not yet been passed. She explained that expenditures are based on projected revenues from an increased fee schedule and not having an approved budget has a substantial impact on the department. She explained that by the end of October, the department will have lost \$400,000 in revenue. She indicated that an amendment to allow the collection of fees retroactively is needed.

Deputy Secretary Suhling informed the Section that Secretary Cummings is at the Capitol today for the passage of the nursing compact allowing reciprocity for nurses. Deputy Secretary Suhling indicated that this is a giant step forward and it will significantly impact the work of the department with relation to nation-wide reciprocity.

Deputy Secretary Suhling indicated that there have been problems with the current telephone system. She will be attending a meeting to look at redesigning the system. Section members indicated that they have been having problems trying to get through to the department using the 800 number.

Bureau Director's Report

Alfred Hall introduced Karen Kalishek.

Karen Kalishek gave some background information about herself and indicated that she is a former member of the Accounting Board.

2000 Meeting Dates

The Section received a list of 2000 meeting dates.

MOTION: Donna Rozar moved, seconded by Karen Kalishek, to approve the 2000 meeting dates. Motion carried unanimously.

The Section received copies of the current roster and the Regulatory Digest.

Donna Rozar made a suggestion to send the agenda packets to Section members via e-mail.

The Section discussed the increase in renewal fees.

The Section discussed the expiration of Clint McCullough's term and the possibility of him being available to remain an active member of the Section until a new member is appointed and confirmed.

Alfred Hall asked the Section that if they are aware of anyone interested in being a member of any Board, they should let him know. The Section discussed the lack of public interest to serve on committees.

• New Travel Agency for Air Travel

Alfred Hall informed the Board of a new travel agency handling air travel and indicated Roxanne Peterson should be contacted if Board members needed travel reservations.

Regulatory Digest

Alfred Hall informed the Section that the new Regulatory Digest has been mailed out.

The Section advised that an article could be included in the next Regulatory Digest, indicating the need for Section members.

Applications Reviewed

The following application was issued a credential, based on staff delegation.

PERMIT AS A DESIGNER OF ENGINEERING SYSTEMS

1. By Master Plumber Provision -- ss. 443.07(4), Stats.

a. Approved – 1

GEIFER, DONALD L (9/23/99) PLUMBING

To-Pass Folder

There was nothing to report at this time.

Karen Kalishek inquired whether there is a state association for the design profession. The Section explained that Wisconsin is the only state that has licensed designers. The Wisconsin Society of Professional Designers of Engineering Systems has a membership of approximately 200. There is no national organization.

LEGISLATIVE ISSUES UPDATE

The Section discussed the possibility of the department pursuing higher forfeitures for late renewals.

The Section discussed renewals for licensure and at what point continuing education should be required.

ADMINISTRATIVE RULES UPDATE

There was nothing to report at this time.

EXAMINATION ISSUES

There was nothing to report at this time.

SECTION MEMBER ACTIVITY

Clint McCullough explained that there is a shortage of journeyman plumbers. He also reported that he was recently married in Scotland.

Donna Rozar reported that she has taken on a part-time job with the American Cancer Society, lobbying for a smoke free restaurant ordinance in Marshfield.

Karen Kalishek indicated there is a neighborhood association that has received a \$20,000 grant, but there is not enough interest to start a group in the Shawano area. The Section discussed the local groups diminishing for lack of interest.

Dean Field reported that he has built a new building and is now working only 16 hours a week. He intends to spend a lot of time in Florida and would like to retire in March 2001.

James Dorn reported that after working 40 years of employment in the industry, he was terminated. He is now working for US Fire Protection and plans to retire after a few years of service there.

PRACTICE ISSUES

Alfred Hall reported that Randy Baldwin, Director of Buildings and Safety under the Department of Workforce Development, would like to meet with a representative of the architects, engineers, and designers sections to talk about plan stamping. Dean Field volunteered to be the representative of the Designers Section, with James Dorn as the alternate.

The Section discussed the issues and concerns of electronic plan stamping and how to handle electronic media and still maintain credibility. The Section is concerned that technology has gone beyond the ability to make good ethical decisions.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

There was nothing to report at this time.

NEW BUSINESS

There was nothing to report at this time.

RECESS TO CLOSED SESSION

MOTION: Donna Rozar moved, seconded by Clint McCullough, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b) and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, examination issues, deliberations on stipulations that may be signed after printing of the agenda and pending applications, Motion carried by a roll call vote: Karen Kalishek-yes; Clint McCullough-yes; Donna Rozar-yes, Dean Field-yes; James Dorn-yes.

Open Session recessed at 10:52 a.m.

CLOSED SESSION

The Section received a copy of the Division of Enforcement Case Status Report.

The Section deliberated on case closings and pending applications.

ADJOURN CLOSED SESSION

MOTION: Donna Rozar moved, seconded by Dean Field, to reconvene to Open Session at 12:13 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Clint McCullough moved, seconded by Donna Rozar, to recommend revising the Administrative Code to include language relating to ethics. Motion carried unanimously.

PENDING APPLICATIONS

- MOTION:** Clint McCullough moved, seconded by Donna Rozar, to authorize staff to issue a permit to Matthew J. Veriha, as a Designer of Engineering Systems after the years of experience requirements have been met at the end of November, 1999. Motion carried unanimously.
- MOTION:** Clint McCullough moved, seconded by Donna Rozar, to issue an intent to deny for Bruce R. Willman, Gerald O. Nelson, and Michael R. McIlquham, Jr., for permit as a Designer of Engineering Systems. Motion carried unanimously.
- MOTION:** Donna Rozar moved, seconded by Dean Field, to approve the applications reviewed by the Section for permit as a Designer of Engineering Systems by written examination for Rick W. Berry, Robert W. Jeske, and Rob A. Riehle. Motion carried unanimously.
- MOTION:** Donna Rozar moved, seconded by Clint McCullough, to approve the applications reviewed by the Section for permit as a Designer of Engineering Systems by experience for Michael W. Bartelt, Jeffrey A. Becker, Allen D. Dittmar, Stephen R. Fenley, Thomas Guyse, Jack E. Herbeck Sr., and Gwendolyn M. Volpe. Motion carried unanimously.
- MOTION:** Clint McCullough moved, seconded by Dean Field, to deny the application reviewed by the Section for permit as a Designer of Engineering Systems for Richard D. Jacobson. Motion carried unanimously.
- MOTION:** Donna Rozar moved, seconded by Clint McCullough, to approve Christopher M. Jarman, Harland L. Mathews, and Marc A. Rhiner, to sit for the exam for permit as a Designer of Engineering Systems. Motion carried unanimously.

CASE CLOSING

- MOTION:** Clint McCullough moved, seconded by Donna Rozar, to close 99 DSN 001, Henry Ploch, for no jurisdiction. Motion carried unanimously.

Clint McCullough questioned the status of the proposed legislation for statutory change, eliminating the experience provision from all different disciplines.

Alfred Hall will check on the status of the proposed legislation.

ADJOURNMENT

- MOTION:** Dean Field moved, seconded by Karen Kalishek, to adjourn the meeting at 12:31 p.m. Motion carried unanimously.